



Health and Medical Records Requirements 2022-2023

Dear Woodward Parents and Guardians:

We look forward to welcoming your daughter to The Woodward School for a healthy academic year. Massachusetts General Laws and our school policies require that we have up to date health records for all students. Please review the list below and gather any documents that we must receive and/or need to best support your student. Forms may be found on the Back-To-School Page of the School's website.

All students must submit:

- A completed *Student Health Information Form* (Note: This should have been completed through TADS when you registered your student.)
- Record of *Annual Physical Examination* completed on or after September 1, 2021
- Record of Required Immunizations

⇒ For students with asthma: current *Asthma Action Plan*, completed by an M.D.

⇒ For students with allergies: current *Allergy and Anaphylaxis Emergency Plan*, completed by an M.D.

- If your child requires **any** prescription medication administration at school, a medication administration plan and consent form must be completed by the student's parent/guardian (in addition to physician forms). This consent form can be found on our website.

Student-Athletes must submit:

- Athletics Participation Permission Form
- Athletics Pre-Participation Head-Injury Concussion Form
- Record of Physical Examination within 13 months prior to the start of the specific athletics season

⇒ Any student athlete requiring an inhaler and/or EpiPen must provide an additional medication to the Athletic Director.

Please be aware that Massachusetts General Laws and Woodward School policies require that we exclude students from school if they are not in compliance with requirements, and up to date health records are not provided. Please also note that this information will be filed and retained as part of your child's permanent school health record.

Thank you for your attention to this important aspect of your daughter's enrollment in school.

Elizabeth Bersell, RN, BSN

Completed Forms May Be:

Scanned and Emailed: ebersell@thewoodwardschool.org

Faxed: 617-770-1551 (Attn: Health Office)

Mailed: The Woodward School, Attention: Health Office, 1102 Hancock Street Quincy, MA 02169